

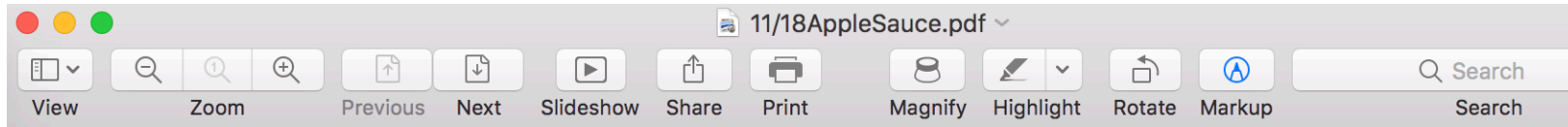
Apple Bytes

Annotate Photos (addCaptions) in Preview or Photos

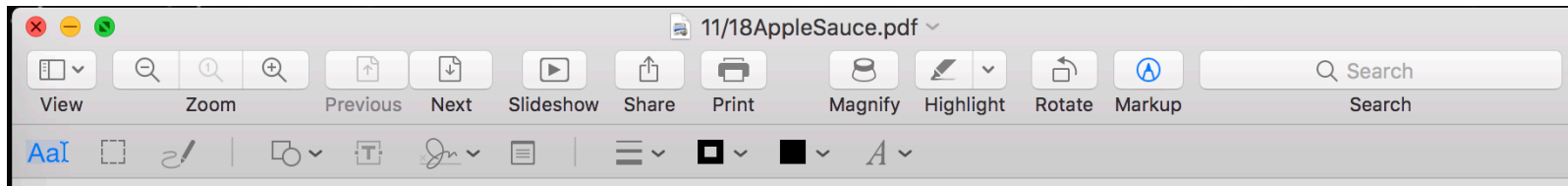


Fred Hathorn
(research by Charlie Reich)
January 15, 2019

Annotating Photos in Preview

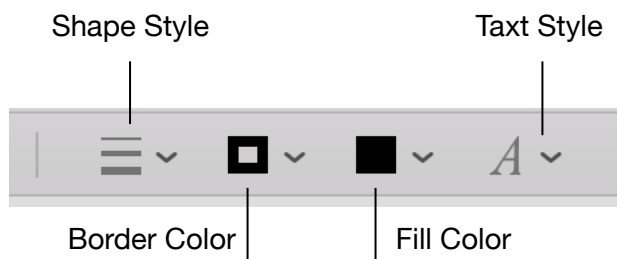


Open any photo in *Preview* and click *Markup* on the right side of toolbar. This will open the **Markup Toolbar** under the first toolbar.

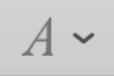


Select T - *Text* to place a *Text box* in your photo. This can be moved later to any place in your image.

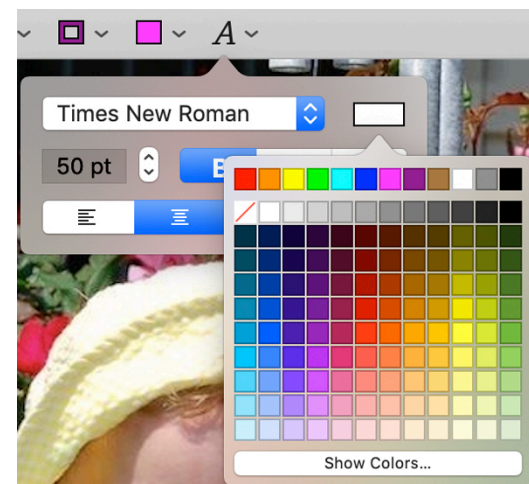
See the *Preview User Guide* on the *Apple* website for details:



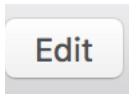
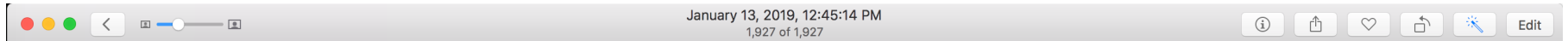
Use the four caption adjustment controls to add a caption border and change its thickness, change the border color, add or change a background fill color, and change the size, color, and font of the text.

 Use the text style control to select your *font type*, *font size*, *bold or underlined style*, and *justification*. You can also click in the *White box* and select your font color.

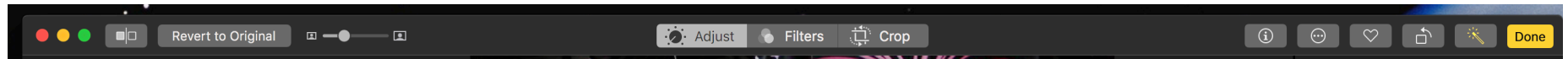
Once your caption is complete you can click/drag the caption to your preferred location. You can also drag the handles/dots on the perimeter of your text box to change it's size.



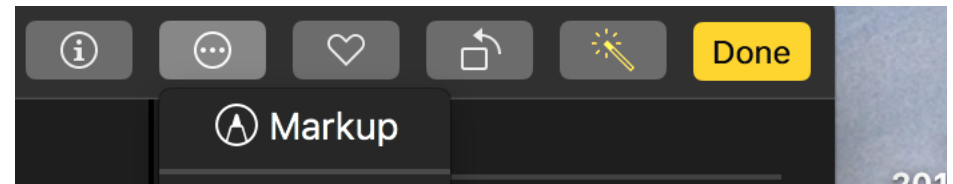
Annotating Photos in Photos



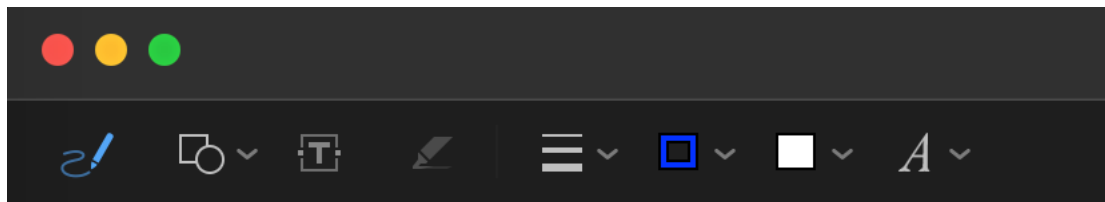
Open the Photos app, select click Edit on the right side of toolbar. This will open the photo editing tool.



Click on the Extensions tool and then click Markup.



Photos will open a new Markup toolbar very similar to the one in Preview.



Click on the Text box tool to insert a text box.

